

STATE OF SOUTH CAROLINA

DPPPS Administrative Hearing Officer

\_\_\_\_\_, )  
 )  
Appellant, )  
 )  
v. )  
 )  
South Carolina Department of Probation, Parole and )  
Pardon Services, )  
 )  
Respondent. )  
\_\_\_\_\_ )

**NOTICE OF APPEAL**  
**Ignition Interlock Device Program**  
**Point Assessment**

Notice is hereby given that the Appellant does hereby appeal all or a portion of the Ignition Interlock Point(s) IIPs assessed by the South Carolina Department of Probation, Parole and Pardon Services pursuant to the Prevention of Underage Drinking and Access to Alcohol Act of 2007 (S.C. Code Section 56-5-2941) in a letter dated \_\_\_\_\_, a copy of which is attached. A **specific** statement of the grounds for appeal and the specific IIP assessments being challenged on appeal follows (attach additional pages as needed):

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\_\_\_\_\_  
**Appellant's Name (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City, State, Zip Code**

\_\_\_\_\_  
**Telephone Number**

(See reverse side for instructions)

Instructions for filing an appeal of the South Carolina Department of Probation, Parole and Pardon Services' (the Department's) imposition of Ignition Interlock Points (IIPs) pursuant to the Prevention of Underage Drinking and Access to Alcohol Act of 2007 (S.C. Code Section 56-5-2941).

- (1) You must complete the **Notice of Appeal** on the reverse side of these instructions and mail or deliver it to the Department at the following address:

Administrative Hearing Officer for IID Appeals  
S.C. Dept. of Probation, Parole & Pardon Services  
2221 Devine Street, Suite 600  
Post Office Box 50666  
Columbia, SC 29250

- (2) **The date of filing is the date the Notice of Appeal is received by the Department.**
- (3) The Notice of Appeal **must be filed within fifteen (15) days of the date of the IIP assessment letter.** Failure to timely file a Notice of Appeal will result in dismissal of the appeal.
- (4) In order for your case to be processed by the Administrative Hearing Officer, a copy of the IIP assessment letter must be attached to the Notice of Appeal. Failure to include a copy of the IIP assessment letter will result in dismissal of the appeal.